

TITLE

Director of Christian Education (DCE) at Cross of Christ Lutheran Church, Bloomfield Hills, Michigan

PURPOSE

The DCE will be responsible for the development, implementation, oversight, and leading of a Christian educational program for all ages that will facilitate the spiritual growth of our congregation and community.

MINISTRY DUTIES AND RESPONSIBILITIES

- Demonstrate knowledge of Scripture and Lutheran theology.
- As a member of the congregation, be faithful in worship, Holy Communion, and the study of God's Word.
- Embrace and model commitment to the mission and vision of Cross of Christ.
- Establish, communicate, and oversee the overall mission, goals, and objectives of the educational programs of the congregation, working closely with the pastoral staff, Elders, and Education Committee. Programs will include, but not be limited to:
 - Youth programs: Sunday school, VBX, Baptism preparation, First Communion, Confirmation, Middle School and High School Ministries, Christmas programs, and related community outreach.
 - Adult programs: Young adult bible studies and programs, adult bible studies, and related community outreach.
- Assist in the creation of small group Bible studies at a variety of age and educational levels.
- Assimilate new members and newly confirmed youth and high school students into the active educational life of the church.
- Encourage congregational participation in education ministries and help identify, recruit, and train volunteers to assist or lead.
- Train qualified part or full-time paid personnel, as needed.
- Provide leadership in teaching and nurturing staff and volunteer leaders who work and support the educational efforts of the congregation.
- Communicate frequently and meet regularly with the pastoral staff, the Education Committee, and Board of Elders.
- Keep current with new developments and resources for Christian education through continuing education.
- Plan, promote, and participate in spiritual renewal opportunities such as retreats, youth gatherings, conferences, and servant events.
- Participate in congregational meetings and voter's assemblies.
- Utilize social media to connect and communicate in an effective way.

DESIRED ATTRIBUTES

- Demonstrates integrity.
- Possesses an outgoing, energetic, and encouraging personality.
- Committed to current educational methods.
- Good listener and communicator.
- Proficient in planning and managing a budget.
- Exhibits excellent written and verbal communication skills.
- Relates well to people of all ages and diverse backgrounds, skills, and abilities.
- Demonstrates proficiency in the use of communication technology.
- Possesses organizational and administrative skills appropriate to the position.

PREFERRED EDUCATION

- Graduate of the Concordia System's Director of Christian Education program.
- Bachelor's degree from an accredited LC-MS institution with studies appropriate for the position of Director of Christian Education.

PREFERRED EXPERIENCE

3-5 years working experience as a Director of Christian Education within an LC-MS church.

ACCOUNTABILITY

Accountable to the membership of Cross of Christ Lutheran Church, reporting directly to the Senior Pastor, with spiritual oversight provided by the Board of Elders and administrative oversight provided by Council.